

RECOGNITION AWARDS MANUAL

Version 3



SURF LIFE SAVING
QUEENSLAND





Published By

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INTRODUCTION

Over the past 100 years Surf Life Saving Queensland [SLSQ] has developed into one of the State's most recognised and respected organisations offering both voluntarily and professional services to the Queensland bathing public. Through 137 services consisting of 58 clubs, 79 professional services, 6 Branches and in excess of 30,000 volunteer members, we preside over the safety and welfare of the bathing public from Port Douglas to Rainbow Bay.

Our members range from nippers to lifesaving and Lifeguarding heroes, and from brand new members to those who have been in the organisation all their life. The traditions of the organisation endure as we head into our second century, where in times of substantial and rapid change the constants are the iconic Red and Yellow and the wonderful volunteers and staff who are the backbone of the organisation.

Our volunteers enthusiastically dedicate their time to a wide range of activities that combine to make the organisation what it is today, with many providing exceptional service, whilst others give distinguished service over an extended period of time.

The facilitation of recognition and reward of our members (both volunteer and staff) is a high priority for SLSQ. Members of Surf Life Saving can be awarded for their wonderful efforts at Club, Branch, State, National, and International level. In order to ensure currency and relevance, Surf Lifesaving Queensland has undertaken a substantial review and update of the SLSQ Recognition Award Manual Version 3.

The new version of the SLSQ Recognition Award Manual [V3] aims to provide a more comprehensive and robust, easy to use guide for clubs, branches and services to promote their members (volunteer and staff) and ensure they are recognised and rewarded for their contribution to the organisation at large. This version of the manual has been developed by the Meritorious Awards and Lifesaving Selection Panel in conjunction with the Membership Development Team. I commend this manual to all Clubs, Branches and Services in Queensland, to use this important resource as a way of providing vital recognition and reward to our exceptional and dedicated SLSQ members.



Mark Fife OAM
President
Surf Life Saving Queensland



PURPOSE OF THE SURF LIFE SAVING QUEENSLAND - MEMBER RECOGNITION AWARDS MANUAL

The SLSQ Recognition Awards Manual aims to simply and clearly outline the recognition awards process. It also aims to:

- Increase member awareness of the awards available;
- Provide assistance and guidance to members by outlining the application process & timelines;
- Outline how award recipients are selected and by whom;
- Identify when they will be presented to members/ clubs; and
- Provide guidelines on how to prepare a good nomination.

Having a recognition & reward program is a vital part of any volunteer organisation to keep volunteers engaged and ensure that you have a pool of volunteers in future. Adequate recognition ensures that volunteers gain the required acknowledgment for their services, and commitment to the development of lifesaving and its operations.

Recognition Awards Available

There are many recognition awards available to members from club level through to a National level.

The Recognition Awards Matrix

The matrix is a single line entry for each and every award available at State and National level. The matrix is divided into the following award categories:

- Membership Development;
- Lifesaving Services;
- Sport;
- National Service.

The matrix will highlight the circulation & closing dates of all awards, and give reference to the pages of this manual where the awards summary will outline more information and the links to the nomination forms.

The Awards Summary

A detailed description of each award is provided in the respective award category award summaries. These include a description, criteria, and critical dates, judging panel, presentation, and website links. Website links provided in the award summary will contain the most detailed information about each recognition award – nomination forms and selection criteria.

Recognition Awards Timeline (Branch – State – National)

The timing of recognition awards (including the call for nominations and presentation of recipients) is critical. Timing has been carefully considered to ensure that progression for the grassroots volunteer is clear, legitimate, & credible.

Where awards align there is progression from Club to Branch, to State, and onto National awards. The process through this timeline is:

1. Clubs prepare member nominations and forward to Branch
2. Branch Meritorious Panels or similar, select a recipient in each category
3. Branch recipients are forwarded to SLSQ and become State finalists
4. State finalists are judged (some are interviewed)
5. State recipients are announced and presented at the SLSQ Awards of Excellence Dinner
6. Relevant State award recipients go on to National to be judged by the National Meritorious Panel/s (all finalists either make a presentation or are interviewed)
7. National recipients are announced & presented at the SLSA Awards of Excellence.

The table below outlines the months in which the recognition awards are circulated, close, and awarded.

Award	Circulate	Close	Awarded
Breaka U14 Junior Surf Lifesaver	February	June	August - SLSQ AOE
SLSQ Life Member	February	May	SLSQ AGM
All Others (State based)	February	June	August – SLSQ AOE
Lifesaving Service Awards	February	May	Determined by Club/ Branch
Clive Hammond Award	May	June	August – SLSQ AOE
Lifesaving Excellence Awards	N/A	N/A	Ongoing
All National Service Awards	N/A	N/A	Ongoing

Key benefits of a progressive awards timeline include:

- Streamlining the progression of recipients from Club to National.
- All State finalists will have been recognised as the best in their State.
- Recipients are recognised closer to the time in which they have carried out the work over one season.
- Increased legitimacy and credibility of awards.
- Improved streamlining of administration.

NOMINATION GUIDELINES

This section will provide some general guidelines for completing the nomination on behalf of the nominee, and give evidence of nominations that are best practice.

Nomination Forms

All Nomination forms can be downloaded from the SLSA Members Portal.

- SLSQ Awards: *Library > Member and Club Development > Recognition > QLD*
- SLSA Awards: *Library > Governance, Forms SOP's and More > Forms > SLSA*

Nominations for all recognition awards considered must be:

- On the correct form
- Typed to ensure that the application is legible
- Fully completed and address all selection criteria precisely, with a copy of the nominees SurfGuard information attached
- Endorsed, where necessary, by Club & Branch
- Submitted by the due date
- Produced to a quality at club level that is worthy of consideration for State and National awards.

NOTE: Nomination forms and supporting documentation will not be returned to the nominee.

Late Nominations

Late applications for awards will only be accepted in extenuating circumstances. If a branch has a late application to submit, the application along with a detailed explanation of the circumstances needs to be submitted to the Meritorious Awards and Lifesaving Selection Panel. Late applications and the accompanying explanation will be sent to the State Meritorious Awards Panel who will consider if the application will be accepted. The panel, at its sole discretion, and by majority, will determine acceptance or rejection of the late application.

HOW TO WRITE A GREAT NOMINATION

1. Select appropriate Nominee and relevant Award

To start writing a great nomination you must first give due consideration to worthiness of which nominee is best suited from the pool of members within the Club/ Branch. This step is worth doing and worth doing properly so once you have identified a member/s who have contributed you must select the most appropriate and aligned award for the nominee (refer to Recognition Awards Summary pages within this manual).

2. Interview the nominee

You can interview the nominee at length to assist you making the decision to proceed or otherwise, making sure that there is available time to complete the nomination in full. Don't just complete a nomination to make up the numbers.

3. Complete the Nomination Forms

The key to completing the nomination form is to ensure that you assess each criteria and from your nominee interview and other information, start to assign key information against standard key criteria.

4. Develop detail around dot points to demonstrate strong compliance against each of the award criteria.

You will need to look for key differentiators and hammer home the nominee's strengths. Depending upon the nominee, you may need to create the criteria of "other" if necessary, and go back to check the relevance of this information to the nomination. Don't forget to create a flow in the document and paint a picture of what the person is like in words.

Keep in mind that for most awards the nomination form is all that the Meritorious Awards panel has in front of them to assess nominees and that one sentence may not be enough.

5. Check the nomination...

...and check it again! Allow enough time to critically review the document once complete. Ask others for assistance to proof read the nomination for accuracy. A fresh set of eyes and someone else who knows the person will be best placed to edit.

To check that you have prepared a great nomination ensure that you complete the following checklist to make sure you don't make some of the common mistakes made when writing a nomination.

- ☐ Member credentials and award are aligned
- ☐ Surfguard extract of all available information attached
- ☐ Appropriate photo of the nominee attached electronically, if club nomination attach club logo
- ☐ Correct form used
- ☐ Typed application
- ☐ Enough background detail about nominee supplied
- ☐ Criteria and information aligned
- ☐ Good literacy used
- ☐ Nomination is endorsed at a club and branch level, where required
- ☐ Submit on time

What help is available?

The following help is available should you need assistance identifying the appropriate award to apply for or in the preparation of the nomination:

- Recognition Awards Manual (V3)
- Other members in your club
- The nominee and/ or nominees parents/ guardians
- Branch Office and Officers
- SLSQ Membership Development Staff.

Before you make a call though, have a look through the frequently asked questions to see if yours is answered.

SELECTION OF AWARD RECIPIENTS

The judging panels for member recognition awards will be made up of suitably qualified persons from within SLSQ. This ensures that the selection process remains transparent as each panel is elected as per the respective Club, Branch, or State By-laws.

The meritorious awards panel will appoint selection panels of appropriate neutral members to select award winners through review of written applications and where specified, a face to face interview.

SLSQ Meritorious Awards & Lifesaving Selection Panel

As per SLSQ By-Law 6.13 (q)

Role:

Select individuals, lifesavers, and/or groups for SLSQ/SLSA Meritorious Awards, other honours or awards of recognition for members, and individuals for educational tours. Submit recommendations to the Board for endorsement, and on-forwarding to Australian Council, if necessary.

Specific Deliveries:

1. Develop and coordinate the recognition awards program to recognise member service and support to the lifesaving movement in Queensland.
2. Develop the timelines for circulation of award applications to members, including the closing date for lodgement.
3. Consider and evaluate all applications lodged for designated awards and determine recipient.

Membership:

1. The panel will be appointed by the Board of Directors at the June meeting following a recommendation from the State Lifesaving Committee.
2. The committee comprises of the State Lifesaving Officer (CHAIR), the State Membership Services Officer, and three (3) Branch Directors/Officers of Lifesaving or Club Representatives from the Membership Services Committee.

Consult with:

Board of Directors and/or Chief Executive Officer if necessary.

SLSQ Surf Sports Meritorious Awards Selection Panel

As per SLSQ By-Law 6.13 (aa)

Role:

Select individuals, lifesavers, and/or groups for SLSA Surf Sports Awards, other honours or awards of recognition for members, and individuals for Sports educational tours. Submit recommendations to the Board for endorsement, and on-forwarding to Australian Council, if necessary.

Specific Deliveries:

1. Develop and coordinate the recognition awards program to recognise member service and support to Surf Sports in Queensland.
2. Work in conjunction with the SLSQ Meritorious Awards & Lifesaving Selection Panel to develop the timelines for circulation of award applications to members, including the closing date for lodgement.
3. Consider and evaluate all applications lodged for designated awards and determine recipient.

Membership:

1. The panel will be appointed by the Board of Directors at the June meeting following a recommendation from the State Surf Sports Committee.
2. The committee comprises of the State Sports Officer (CHAIR), the Deputy State Sports Officer, and three (3) Branch Directors/Officers of Sports.

Consult with:

Board of Directors and/or Chief Executive Officer if necessary.

SLSQ Life Members & Civil Honours Panel

As per SLSQ By-Law 6.13 (h)

Role:

Select individuals for SLSQ Life Membership and other civil, civic, sporting, community, and honour awards. Report to the Board and Council.

Specific Deliveries:

1. Review nominations for Life Membership and make recommendations to the Council (Branch Presidents) to assist their considerations of Life Membership nominees;
2. Meet or engage in teleconferences as required by the President to research, determine recommendations, nominations and/ or applications for civil awards and honours;
3. Nominate to the appropriate authorities SLSA members considered by the committee to be eligible for civil, civic, sporting, community, and other honour awards.

Membership:

1. The panel will be appointed by the Board of Directors at the May or June meeting from a recommendation submitted by the President.
2. The committee comprises of the President (CHAIR), and at least four (4) Life Members of SLSQ appointed by the Board. The Life Members on the Panel must come from at least three (3) different Branches.

Consult with:

Board, Council, and receive administrative assistance from the Chief Executive Officer or nominee.

Interviews

Some award categories may use a face-to-face interview and/or teleconference to assist in the decision-making process for the selection panel/s. The purpose for this is twofold: it helps the panel select the most appropriate recipient; and will also allow all nominees in the national award categories a chance to practice their interview skills in preparation for facing the national panel, should they be selected as the State recipient.

Selection panels are appointed by the State Meritorious Awards Panel each year for each award category to review written applications and also where necessary conduct interviews. The State Meritorious Awards Panel will appoint suitable members for selecting these awards. For example, these panels will generally be made up of a combination of previous winners, State officers, life members and a State Meritorious Awards Panel representative.

To ensure transparency and fairness in the process for all applicants, these selection panels are exclusive of each other with interviews for all awards being conducted concurrently on the same day. All panel members selected shall be neutral to the applicant.

Presentation of Awards

SLSQ will conduct the SLSQ Awards of Excellence function annually which gives the association, its members and other stakeholders an opportunity to celebrate their involvement in Surf Life Saving and acknowledge the recipients of these prestigious awards.

The SLSQ Awards of Excellence acknowledges the service rendered by all lifesavers, while providing an opportunity to thank sponsors, Governments and other organisations that make significant contributions to SLSQ. It gives members from across the State a chance to meet socially wearing something other than the red and yellow.

All members are encouraged to attend this event and to use it to gather together those who have made major contributions to the organisation during the season just gone.

Those awards that are not presented at the SLSQ Awards of Excellence Dinner will be presented in an appropriate forum as required, for example SLSQ Life Members will be recognised at the SLSQ AGM.

RECOGNITION AWARD MATRIX

Award Name	Date of Circulation	Closing Date	Page Ref.
Membership Development			
Breaka U14 Junior Surf Lifesaver of the Year	February	June	18
U18 Junior Surf Lifesaver of the Year	February	June	19
18-25 Young Surf Lifesaver of the Year	February	June	20
Youth Development Club of the Year	February	June	21
Andy Frizzell OAM, OBE Award	February	June	22
Lifesaving Services			
Surf Lifesaver of the Year*	February	June	24
Volunteer of the Year*	February	June	25
Lifeguard of the Year*	February	June	26
Club of the Year*	February	June	27
Trainer of the Year*	February	June	28
Assessor of the Year*	February	June	29
Lifesaving Excellence Awards	Ongoing	Ongoing	30
SLSQ Innovation Award	February	Quarterly	31
Community Education Program of the Year	February	June	32
Clive Hammond Medal	May	June	33
SLSQ Life Member	February	June	34
Surf Sports			
Junior Athlete of the Year	February	June	36
15-18 Youth Athlete of the Year*	February	June	37
Athlete of the Year*	February	June	38
Masters Athlete of the Year	February	June	39
Sports Team of the Year	February	June	40
Official of the Year*	February	June	41
Sports Rookie Official of the Year	February	June	42
Coach of the Year*	February	June	43
Sports Rookie Coach of the Year	February	June	44
Sports Team Manager of the Year	February	June	45
Presidents Cup	Ongoing	Ongoing	46
Service Awards			
Frontline Leadership Service Awards	February	May	49
Administration Service Awards	February	May	50
Lifesaving Service Awards	February	May	51
National Long Service Award	Ongoing	Ongoing	53
National Patrol Service Award	Ongoing	Ongoing	54
Officiating Service Certificate	Ongoing	Ongoing	56
Assessing Service Certificate	Ongoing	Ongoing	57
Coaching Service Certificate	Ongoing	Ongoing	58
Age Managers Service Certificate	Ongoing	Ongoing	59
National Awards			

Surf Lifesaver of the Year	December	August	61
Volunteer of the Year	December	August	62
SLSA Honours	Ongoing	Ongoing	64
Significant Service Award	Ongoing	Ongoing	65
Rescue of the Month	Ongoing	Ongoing	66
Meritorious Award	Ongoing	Ongoing	68
National Medal	Ongoing	Ongoing	69
The Order of Surf Life Saving	Ongoing	Ongoing	70
Certificate of Appreciation	Ongoing	Ongoing	71
SLSA Hall of Fame	Ongoing	Ongoing	72
National Innovation Award	Ongoing	Ongoing	73
International Life Saving Citation	Ongoing	Ongoing	74

**Award will progress through to National level as the Queensland finalist.*

MEMBERSHIP DEVELOPMENT AWARD SUMMARY

Membership Development awards recognise and reward club or individual member development initiatives and outstanding young members of SLSQ.

Selection criteria for the specific award you are nominating for must be addressed and submitted with the nomination form. The following points should be addressed in every award application.

PAST CONTRIBUTION

The selection panel is looking for growing commitment to Surf Life Saving, impact of involvement and activities, and continuous improvement while showing innovation, motivation and leadership. This involvement will span the past three years unless a shorter term activity is identified that is of major importance.

CURRENT CONTRIBUTION

This season is the single most important item of assessment. The judges will rely heavily on information placed in your nomination, alignment to selection criteria and endorsements by the club/branch. Nominations should consider nominees: attendance and participation in training and club events; encouragement of new members; knowledge of Surf Life Saving; involvement in extracurricular activities; and any specific achievements in Surf Life Saving and community.



BREAKA U14 JUNIOR

SURF LIFESAVER OF THE YEAR

Award Name:	Breaka U14 Junior Surf Lifesaver of the Year.
Award Description:	This award is designed to recognise our Junior Activities members who have provided outstanding contributions to Junior Activities throughout the season. The nominee should be able to demonstrate their involvement and achievements in a number of areas including lifesaving activities, surf sports, attendance and participation in training, extra-curricular activities, and leadership roles. The nominee would clearly demonstrate that they have strong leadership qualities, an overall positive attitude and that they are capable of being a role model for the state's junior activity members and an ambassador for the organisation.
Selection Criteria:	<ul style="list-style-type: none"> • List the nominee's involvement in Surf Life Saving during the current season e.g. on the beach, off the beach, patrol hours and awards etc. • Briefly describe the nominee's history in Surf Life Saving • Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles, lifesaving and/or sporting achievements. Also provide information about leadership roles, academic or sporting achievements or contribution to other community organisations that the nominee has achieved • Describe the personality and general attitude of the nominee toward their involvement in surf lifesaving activities. Share an example of how they have approached a matter at the club that demonstrates how their personality and attitude have helped deliver a positive outcome. • Why is the nominee worthy of the award (maximum 200 words) • Additional Information - Optional
Award Sponsor:	Breaka
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State winner. Branch recipients will be interviewed by the selection panel prior to the Awards of Excellence function.

U18 JUNIOR SURF LIFESAVER OF THE YEAR

Award Name:	U18 Junior Surf Lifesaver of the Year
Award Description:	This award is designed to recognize our young members (Active Cadets & Juniors) under the age of 18 who have provided outstanding lifesaving efforts and contributions. The nominee should be able to demonstrate their involvement and achievements in a number of areas including lifesaving activities, surf sports, attendance and participation in training, extra-curricular activities, and leadership roles. The nominee would clearly demonstrate that they have strong leadership qualities, an overall positive attitude and that they are capable of being a role model for the state's youth members and an ambassador for the organisation.
Selection Criteria:	<ul style="list-style-type: none"> • List the nominee's involvement in Surf Life Saving during the current season e.g. on the beach, off the beach, patrol hours and awards etc. • Briefly describe the nominee's history in Surf Life Saving (minimum 3 years) • Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles, lifesaving and/or sporting achievements. Also provide information about leadership roles, academic or sporting achievements or contribution to other community organisations that the nominee has achieved • Provide examples of how the nominee has demonstrated that they are a role model within the organisation including where they have proven themselves as an ambassador for the organisation. • Why is the nominee worthy of the award (maximum 200 words) • Additional Information - optional
Award Sponsor:	
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State award recipient.

18-25 YOUNG SURF LIFESAVER OF THE YEAR

Award Name:	18-25 Young Surf Lifesaver of the Year
Award Description:	This award is designed to recognize our members aged between 18-25 years, who have provided outstanding lifesaving efforts and contributions. The nominee should be able to demonstrate their involvement and achievements in a number of areas including lifesaving activities, surf sports, attendance and participation in training, extra-curricular activities, and leadership roles. The nominee would clearly demonstrate that they have strong leadership qualities, an overall positive attitude and that they are capable of being a role model for the state's youth members and an ambassador for the organisation.
Selection Criteria:	<ul style="list-style-type: none"> • List the nominee's involvement in Surf Life Saving during the current season e.g. on the beach, off the beach, patrol hours and awards etc. • Briefly describe the nominee's history in Surf Life Saving (minimum 3 years) • Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles, lifesaving and/or sporting achievements. Also provide information about leadership roles, academic or sporting achievements or contribution to other community organisations that the nominee has achieved • Provide examples of how the nominee has demonstrated that they are a role model within the organisation including where they have proven themselves as an ambassador for the organisation. • Why is the nominee worthy of the award (maximum 200 words) • Additional Information - optional
Award Sponsor:	
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State award recipient.</p> <p>Interviews will be conducted at a State level to assist in the selection process.</p>

YOUTH DEVELOPMENT CLUB OF THE YEAR

Award Name:	Youth Development Club of the Year
Award Description:	This award is designed to recognize the Club that is most pro-active in delivering and supporting programs to engage with youth at all levels of the organisation (club, branch, state and national). To be successful, nominee's must address the selection criteria by giving examples of achievements, policies, and activities that demonstrate how the Club supports and delivers programs that engage youth within all levels of the organisation (club, branch, state and national).
Selection Criteria:	<ul style="list-style-type: none"> • Demonstrate the clubs achievements in facilitating youth engagement and interaction including retention and or growth in youth membership • Outline how the club recognizes youth achievements; • Identify elements of club operations that facilitate skill development and leadership of young members; • Document the innovations and improvements that have been made this season for youth; • Indicate how the club has implemented policies and procedures that provide a safe environment for young members including compliance with Child & Youth Risk Management Strategy; • Identify how the club assists members in transitioning from Junior Activities to Senior Club ranks; • Demonstrate, with examples, the clubs commitment to youth and the resources allocated to support youth programs; • Explain why the club is worthy of this award? (200 words or less).
Award Sponsor:	
Presentation of Award:	SLSQ Awards of Excellence Dinner
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Meritorious Awards & Lifesaving Selection Panel
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.</p> <p>If there is insufficient room to give full information, you may attach extra pages.</p>

ANDY FRIZZELL OAM, OBE AWARD FOR SERVICE TO JUNIOR ACTIVITIES

Award Name:	Andy Frizzell OAM, OBE Award
Award Description:	This award is designed to recognize a member who has provided outstanding service and commitment to Junior Activities throughout the season. The nominee should demonstrate their involvement in junior activities specifically and clearly demonstrate their efforts as being above and beyond the expectations of a normal member.
Selection Criteria:	<ul style="list-style-type: none"> • Describe nominee's involvement in Junior Activities during the current season; • Explain nominee's background within Surf Life Saving; • Describe the nominee's contributions to Junior Activities; • Personality and general attitude of nominee; • Past, present and future contributions to Surf Life Saving; • Explain why this member is worthy of this award? (200 words or less); • Additional information.
Award Sponsor:	
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.

SURF LIFE SAVING AWARD SUMMARY

Surf Life Saving awards recognise and reward the outstanding contributions and sustainability initiatives from Surf Life Saving Clubs and Individuals.

Selection criteria for the specific award you are nominating for must be addressed and submitted with the nomination form. The following points should be addressed in every award application.

PAST CONTRIBUTION

The judges are looking for growing commitment to surf lifesaving, impact of involvement and activities, and continuous improvement while showing initiative, motivation and leadership. This involvement will span the past three years unless the activity is of particular importance.

CURRENT CONTRIBUTION

The current season's contribution is the single most important area of assessment and the judges will rely heavily on information placed on your nomination form, selection criteria and endorsements by the club/branch/state.



SURF LIFESAVER OF THE YEAR

Award Name:	Surf Lifesaver of the Year
Award Description:	This award is designed to recognize our active members, who have provided outstanding lifesaving efforts and contributions. The nominee should be able to demonstrate their involvement and achievements in a number of areas including lifesaving activities, surf sports, attendance and participation in training, extra-curricular activities, and leadership roles. The nominee would clearly demonstrate that they have strong leadership qualities, an overall positive attitude and that they are capable of being a role model for the State's members and an ambassador for the organisation.
Selection Criteria:	<ul style="list-style-type: none"> • List the nominee's involvement in Surf Life Saving during the current season e.g. on the beach, off the beach, patrol hours and awards etc. • Briefly describe the nominee's history in Surf Life Saving (minimum 3 years) • Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles, lifesaving and/or sporting achievements. Also provide information about leadership roles, academic or sporting achievements or contribution to other community organisations that the nominee has achieved • Provide examples of how the nominee has demonstrated that they are a role model within the organisation including where they have proven themselves as an ambassador for the organisation. • Why is the nominee worthy of the award (maximum 200 words) • Additional Information - optional
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch winner to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State award recipient.</p> <p>Interviews will be conducted at a State and National level to assist in the selection process. The State recipient will progress to National as the Queensland finalist.</p>

VOLUNTEER OF THE YEAR

Award Name:	Volunteer of the Year
Award Description:	This award will recognise an individual's contribution that has enhanced the development of SLS throughout the past year. The demonstrated achievements may be in a range of different areas of a club or surf lifesaving service organisation, or who has shown demonstrated outstanding service to the organisation at large.
Selection Criteria:	<ul style="list-style-type: none"> • Describe the nominees contribution to our organisation, at any level in one or more areas (past 3 Seasons) • Describe how the nominee has demonstrated commitment to surf lifesaving across the organisation. • Describe the nominee's major achievements and positions, held at Club, Branch and State level (Current Season) • Describe a challenge that the nominee has overcome that has made a significant difference to their club or the organisation. • Describe a key change / improvement that the nominee has brought / made to their club or the organisation in the past three years. • Any relevant additional information.
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.</p> <p>Interviews will be conducted at a State and National level to assist in the selection process. The State recipient will progress to National as the Queensland finalist.</p>

LIFEGUARD OF THE YEAR

Award Name:	Lifeguard of the Year
Award Description:	This award recognises and rewards Australian Lifeguard Service employees who have made an outstanding contribution to the delivery and development of lifeguard services during the season.
Award Criteria:	<ul style="list-style-type: none"> • Describe how the nominee has provided a valuable contribution to their lifeguard service • (E.g. assisted with training programs, mentored other lifeguards and trainees, gained additional awards, assisted with public relations events etc.) • Describe how the nominee has shown commitment to public safety • (E.g. community announcements, education programs, proactive patrolling, media and public relations, appropriate set-up of beach area etc.) • Describe any achievements the nominee has been involved in (e.g. rescues, major incidents, commendations, community recognition, large number of preventative actions etc.) • Describe the nominee's work ethic (e.g. well presented, clean uniform, adherence to SOPs, training, no breaches of ALS policies and procedures etc.) • What would it mean to you to be Lifeguard of the Year? • Additional information: <ul style="list-style-type: none"> • Including any relevant information regarding the nominees employment as a lifeguard and their commencement date
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Meritorious Awards & Lifesaving Selection Panel
Other Information:	<p>Clubs/Branches/Lifeguard Supervisors are to submit nominations to SLSQ so that a State recipient can be selected.</p> <p>The State recipient will represent QLD at a National level.</p>

CLUB OF THE YEAR

Award Name:	Club of the Year
Award Description:	The purpose of the SLSQ Club of the Year is to encourage and recognise outstanding achievements in club development that results in SLSQ clubs providing safer beaches and aquatic environments for the community. SLSQ acknowledges that clubs achieve many outstanding achievements through their members during each season, and that many of these initiatives are inspirational and different to our core business. The process to select the Club of the Year relies on two major elements that provide the critical information for the selection panel.
Selection Criteria:	<ul style="list-style-type: none"> • Clubs will demonstrate how they have accessed and implemented a continuous improvement program such as the ASC Club Development Resources, State Department of Sport and Recreation club improvement program, an SLS improvement program or another identified improvement program and demonstrate how that program has delivered strategic direction for the club. • Clubs will further demonstrate how their implemented continuous improvement program has delivered a range of sustainability measures in a minimum of two of the areas of: Governance, Leadership, Development, Engagement, and delivery of core business. • Clubs will provide evidence of achievements that support SLS 2020 • Clubs will demonstrate improved lifesaving services and engagement of members in club operations, resulting in engagement and performance. • Clubs will demonstrate extended partnerships with external stakeholders and/or demonstrate strategies focusing on engaging the local community and what benefit(s) have been derived. • Clubs should identify plans for future development and continuous improvement • What would it mean to you to be Club of the Year?
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	Finalists for Club of the Year will be required to prepare a presentation on the Clubs successes as related to the criteria of the award. Finalists will be required to present one (1) day prior to the Awards of Excellence Dinner. Each presentation will be given 20 minutes to present, followed by 10 minutes of question and answer time. All questions will be in relation to the submission and the presentation. Each club presenting on the day can have up to two (2) people presenting, SLSQ does not specify who should present, however we recommend using club member/s that will best represent your club. Each presenter will have access to a data projector and laptop and all presentations should be brought on a memory stick.

TRAINER OF THE YEAR

Award Name:	Trainer of the Year
Award Description:	This award recognises and rewards members who have made a significant contribution towards the area of education and the training of awards within Surf Life Saving in a volunteer capacity.
Selection Criteria:	<ul style="list-style-type: none"> • Outstanding contribution to surf lifesaving training and education delivery including name (award) and number of courses delivered in past 12 months, number of candidates put through each award • Personal development as a trainer in the past 12 months including conferences attended, new training awards gained, other professional development participated in relating to training. • Contribution to development of new training initiatives and processes at a club/branch and or state level ie new ways of delivering training to engage members as part of youth programs • Major achievements and positions, relevant to training held at local, regional and state levels. Include in here the personal attributes and external influencers that made the member an exceptional trainer. • Additional information - from both within or outside the organisation that highlights the member's contribution
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.</p> <p>The state recipient will progress to National as a Queensland finalist.</p>

ASSESSOR OF THE YEAR

Award Name:	Assessor of the Year
Award Description:	This award recognizes and rewards assessors who have made a significant contribution towards the area of education and the assessing of awards within Surf Life Saving.
Selection Criteria:	<ul style="list-style-type: none"> • Outstanding contribution to surf lifesaving assessment delivery including name (award) and number of courses assessed in past 12 months, number of candidates put through each award • Personal development as an assessor in the past 12 months including conferences attended, new training or assessing awards gained, other professional development participated in relating to training and education. • Contribution to development of new education initiatives and processes at a club/branch and or state level i.e. new ways of delivering assessments to engage members as part of youth programs • Major achievements and positions, relevant to training held at local, regional and state levels. Include in here the personal attributes and external influencers that made the member an exceptional assessor • Additional information from both within or outside the organisation that highlights the member's contribution
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel selected by the Meritorious Awards & Lifesaving Selection Panel.
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.</p> <p>The state recipient will progress to National as a Queensland finalist.</p>

LIFESAVING EXCELLENCE AWARDS

Award Name:	Lifesaving Excellence Awards
Award Description:	Lifesaving Excellence Awards reward Clubs/Branches, groups of members, individuals, members of the community and external organisation for particular excellence within the Surf Life Saving movement. They are designed to encourage and recognise people or a group of people who through their efforts have assisted SLSQ to save lives or improve systems and methods to assist SLSQ in saving lives.
Award Criteria:	<p>These awards are separated into different categories including:</p> <ul style="list-style-type: none"> • Rescue (Jack Dearlove) • Resuscitation (Tess Crammond) • Leadership (Jack McMasters)
Award Sponsor:	SLSQ
Presentation of Award:	Will be presented at special events such as State Awards of Excellence, Branch Dinners & Parliamentary Friends of Lifesaving.
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	State Lifesaving Committee
Other Information:	Clubs/Branches are to submit the form to the SLSQ Lifesaving Committee explaining the reason for the excellence award for endorsement and approval.

SLSQ INNOVATION AWARD

Award Name:	SLSQ Innovation Award
Award Description:	The Award is given to a person (s) or group (s) in recognition of any development of initiatives (i.e. policy, procedure, system, equipment, operations, etc.) that in the opinion of the judging panel will improve any facet of surf lifesaving in Queensland.
Award Criteria:	<p>Innovation Awards should ideally fit into one (1) of the following categories</p> <ul style="list-style-type: none"> • Operations <ul style="list-style-type: none"> • Patrol Services • Lifeguard Services • Operations Support • Emergency Response / After-hours Callout • Beach and Environment Management • Marketing & Communications <ul style="list-style-type: none"> • Community Involvement • Relationship with Sponsors/Stakeholders • Intra-Club or Intra-Organisation Communication • Administration & Compliance <ul style="list-style-type: none"> • Club Structure/Governance • Leadership Succession Planning • Information Technology • Safety & Risk Management • Member Services <ul style="list-style-type: none"> • Inclusion (i.e. inclusive practices based on culture, disability/ special needs, equity etc.) • Youth Retention or Recruitment • Leadership Development in Surf Life Saving • Sport • Training & Education
Award Prize:	Certificate
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence or appropriate forum
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	Nominations will be reviewed and decided upon QUARTERLY at the respective Standing Committee (or other Committee or Board) meeting.
Other Information:	There is NO limit to the number of Innovation Awards issued in any one calendar year.

COMMUNITY EDUCATION PROGRAM OF THE YEAR

Award Name:	Community Education Program of the Year
Award Description:	This award recognises and rewards activities which have significantly worked towards saving lives, creating great Australians and building better communities.
Award Criteria:	<ul style="list-style-type: none"> • Outline the motivation for the program including any research or evidence used in its initial set up • Outline the aims and objectives of the program relating to the participants, the Surf Life Saving Movement and the wider community • Identify the target Market and describe the rationale behind this choice • Describe the program itself including location, duration and activities involved • Describe the resources involved to deliver the program including how these were developed • Identify who is responsible for what in the program • Provide any promotional material created or media coverage which the program has received • Describe the method used to evaluate the program to ensure it meets the original aims and objectives • Indicate the effect of the program on the local community e.g. increased community engagements, increased participation, new local sponsors etc. • Provide any issues identified through the program and strategies adopted to solve them • What are your future plans for the program
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Specialty panel
Other Information:	

CLIVE HAMMOND MEDAL

Award Name:	Clive Hammond Medal
Award Description:	The Clive Hammond Medal recognises individuals who have made an outstanding and special contribution to the development and/or well-being of his/her Club or Branch.
Award Criteria:	<ul style="list-style-type: none"> • Awardees are very likely to have held a senior “Club Officer” position such as Club Captain, President, Secretary; • Awardees’ contributions will be assessed over the past year; • Awardees will have really “made a special difference” to a Club’s/Branch’s development and well-being.
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence Dinner
Date of Circulation:	May
Closing Date:	June
Judging Panel:	<ul style="list-style-type: none"> • Each Branch will select a Clive Hammond Silver Medal winner. • SLSQ President, in consultation with SLSQ Chief Executive Officer, will select the SLSQ Clive Hammond Gold Medal winner.
Other Information:	<ul style="list-style-type: none"> • Clubs are to submit nominations to their respective Branch for a Branch winner to be selected; • The SLSQ Clive Hammond Gold Medal winner will be one of the six Branch Clive Hammond Silver Medal recipients announced in the same year.

SLSQ LIFE MEMBER

Award Name:	SLSQ Life Member
Award Description:	Life Membership is the highest honour that can be bestowed on a member who is considered to have rendered special service to Surf Life Saving Queensland. This award is presented by the State Council subject to the current SLSQ Constitution & By-Laws (e.g. <i>"SLSQ Constitution Section C, 2 Election of Life Members"</i>).
Award Criteria:	<ul style="list-style-type: none"> • Must be a member of the Association who has rendered special service to the Association within the area of, or on behalf of SLSQ; • Nominations for Life Membership shall be initiated by the written request (accompanied by a summary of the nominee's service) by: <ul style="list-style-type: none"> • The State President; or; • Any two Members of the Association, subject to endorsement by an affiliated Branch; or; • Any affiliated branch. • There shall be no restriction on numbers for consideration and election each year; • Each Branch President must respond, in writing, within 14 days of despatch from State Centre; • If more than one Branch rejects a nomination, such nomination shall be eliminated.
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Annual General Meeting
Date of Circulation:	April
Closing Date:	End of June
Judging Panel:	<ul style="list-style-type: none"> • Nominations shall be referred to the Life Members & Civil Honours Panel ("LM&CH Panel") for initial review and written comment; • Nominations with LM&CH Panel recommendations are then referred to the SLSQ Council (i.e. Branch Presidents) for final decision and announcement at the SLSQ AGM.
Other Information:	Clubs/Branches are to endorse and submit applications to SLSQ for approval.

SPORT AWARD SUMMARY

Sport awards recognise and reward the outstanding sporting achievements of surf life saving individuals, clubs and teams.

Selection criteria for the specific award you are nominating for must be addressed and submitted with the nomination form. The following points should be addressed in every award application.

CURRENT SEASON ACHIEVEMENTS

This is the single most important item of assessment. The judges will rely heavily on information placed in your nomination, alignment to selection criteria and endorsements by the club/branch. Nominations should consider the nominees: Participation in carnivals; positions on representative teams; results in their relative field and any other sporting-related achievements.



JUNIOR ATHLETE OF THE YEAR

Award Name:	Junior Athlete of the Year
Award Description:	The purpose of this award is to recognize and reward junior athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within Surf Life Saving. Junior athletes are categorized as those 11-14 years.
Selection Criteria:	<ul style="list-style-type: none"> • Major Competitions - Detail specific achievements outlining major results (including team events) at major competitions e.g. Branch, state and national championships. Please include event names, carnival and placing • Representative Teams - Detail occasions where the nominee has been a member of a representative team outlining the team and event name. Also include any details of the success of the team and the contribution the athlete made to the success of the team. eg Branch Team / Qld Youth Team • Outline what you consider to be the nominee's most outstanding achievement for the current season and why? • What would it mean to you to be awarded the Junior Athlete of the Year? • Any relevant additional information
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence Dinner
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.

15-18 YOUTH ATHLETE OF THE YEAR

Award Name:	15-18 Youth Athlete of the Year
Award Description:	The purpose of this award is to recognise and reward Youth athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within surf lifesaving. Youth athletes are categorized as those 15-18 years.
Selection Criteria:	<ul style="list-style-type: none"> • Major Competitions or Competition Series - Detail specific achievements outlining major results (including team events) at major competitions or e.g. state, national and international championships. Please include event names, carnival and placing • Representative Teams - Detail occasions where the nominee has been a member of a representative team outlining the team and event name. Also include any details of the success of the team and the contribution the athlete made to the success of the team. • Outline what you consider to be the nominee's most outstanding achievement for 2015/16 season and why? • Outline any areas within your surf Club/Branch/State or Territory centre where the nominee has made an important contribution to SLS • What would it mean to you to be awarded the Youth Athlete of the Year? • Any relevant additional information
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence Dinner
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.</p> <p>The State recipient will progress to National as the Queensland finalist.</p>

ATHLETE OF THE YEAR

Award Name:	Athlete of the Year
Award Description:	The purpose of this award is to recognise and reward Open athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within surf lifesaving. Open age group athletes are categorized as those 19 years plus.
Selection Criteria:	<ul style="list-style-type: none"> • Major Competitions or Competition Series - Detail specific achievements outlining major results (including team events) at major competitions or e.g. state, national and international championships. Please include event names, carnival and placing • Representative Teams - Detail occasions where the nominee has been a member of a representative team outlining the team and event name. Also include any details of the success of the team and the contribution the athlete made to the success of the team. • Outline what you consider to be the nominee's most outstanding achievement for 2015/16 season and why? • Outline any areas within your surf Club/Branch/State or Territory center where the nominee has made an important contribution to SLS • What would it mean to you to be awarded the Open Athlete of the Year? • Any relevant additional information
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence Dinner
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.</p> <p>The State recipient will progress to National as the Queensland finalist.</p>

MASTERS ATHLETE OF THE YEAR

Award Name:	Masters Athlete of the Year
Award Description:	The purpose of this award is to recognize and reward master athletes who have demonstrated sporting excellence as well as contributed to the area of surf sports within Surf Life Saving. Masters athletes are categorized as 30 and over years.
Selection Criteria:	<ul style="list-style-type: none"> • Major Competitions - Detail specific achievements outlining major results (including team events) at major competitions e.g.Branch, state and national championships. Please include event names, carnival and placing • Outline what you consider to be the nominee's most outstanding achievement for current the season and why? • What would it mean to you to be awarded the Masters Athlete of the Year? • Any relevant additional information including representative teams
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.

SPORT TEAM OF THE YEAR

Award Name:	Sport Team of the Year
Award Description:	The purpose of this award is to recognize and reward teams who have demonstrated sporting excellence as well as contributed to the area of surf sports within Surf Life Saving
Selection Criteria:	<ul style="list-style-type: none"> • Major Competitions - Detail specific achievements outlining major results (including team events) at major competitions e.g.Branch, state and national championships. Please include event names, carnival and placing • Outline what you consider to be the nominee's most outstanding achievement for 2016/17 season and why? eg Undefeated for entire season. • Any relevant additional information including representative teams.
Award Sponsor:	
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.

OFFICIAL OF THE YEAR

Award Name:	Official of the Year
Award Description:	This award recognizes and rewards officials who have made a significant contribution to the area of officiating within lifesaving with regards to both the commitment shown to officiating over the calendar year and their contribution towards official's educational development.
Selection Criteria:	<ul style="list-style-type: none"> • Major Roles/positions - List the major Officiating Roles/positions (e.g. Referee) that the nominee has held; please include Branch/ State/ National/ International positions including high performance programs; • List the Officiating Clinics/ Conferences/ Courses that the nominee presented at or facilitated, at a club, branch, state, national or international level – listing the date, location, number of participants and type of involvement; • List any sports conferences/ high performance camps/officials clinics or accreditation courses that the nominee has attended – listing the date, location and name; • Detail any publications/ resources or sports papers that the nominee has had published or had acknowledged by SLSA e.g. Surf Coach Magazine or another recognised sport; • Outline other Sports Officiating activities or achievements outside SLSA; • Outline what you consider to be the nominee's most outstanding achievement in current season and why; • List any significant innovations or achievements in current season (e.g. relevant tertiary studies) either within or outside of SLSA; • Outline any areas within your surf club/branch/state centre where the nominee has made an important contribution to SLSA.
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.</p> <p>The state recipient will progress to National as the Queensland finalist.</p>

SPORT ROOKIE OFFICIAL OF THE YEAR

Award Name:	Sport Rookie Official of the Year
Award Description:	This award recognizes and rewards officials with less than 2 years experience who have made an outstanding contribution to the area of officiating within lifesaving.
Selection Criteria:	<ul style="list-style-type: none"> • Roles/positions - List the Officiating Roles/positions that the nominee has held; please include Branch/ State/ National/ International; • List the Officiating Clinics/ Conferences/ Courses that the nominee attended, at a club, branch, state, national or international level – listing the date, location. • Outline what you consider to be the nominee's most outstanding achievement in current season and why. • Any relevant additional information.
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.

COACH OF THE YEAR

Award Name:	Coach of the Year
Award Description:	This award recognizes and rewards coaches who have made a significant contribution towards the area of coaching within surf lifesaving with regards to both athlete/s performance and the area of coach educational development.
Selection Criteria:	<ul style="list-style-type: none"> • List the coaching positions that the nominee has held, please include Club/ Branch/ State or Territory/ National positions, including any teams and/or high performance programs • What would it mean to you to be Coach of the Year? • Any relevant additional information • Detail specific coaching achievements outlining any athlete/s and/ or teams medal places at major events or series, state, national and international competition. Please include athlete's names, age category, major carnivals and placing • Outline and give examples of ways in which the nominee encourages the development of their athletes outside of sport • Any relevant additional information • List the coaching clinics/ conferences/ courses that the nominee has presented at or facilitated, at a, Club/Branch/State or Territory Interstate, and National or International level. Please list the date, location, number of participants and type of involvement • List any sports conferences, coaching workshops or accredited courses that the nominee has attended listing the date, location and name. • Detail any publications/ resources or sports papers that the nominee has had published or had acknowledged by SLSA or other recognised sport • Any relevant additional information
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	<p>Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.</p> <p>The state recipient will progress to National as the Queensland finalist.</p>

SPORT ROOKIE COACH OF THE YEAR

Award Name:	Sport Rookie Coach of the Year
Award Description:	This award recognizes and rewards coaches with less than 2 years experience who have made a outstanding contribution towards the area of coaching within surf lifesaving with regards to both athlete/s performance and development
Selection Criteria:	<ul style="list-style-type: none"> • List the coaching positions including disciplines that the nominee has held; please include Club and Branch Position or high performance programs they have been involved in. • What inspired you to become involved in coaching? • Detail specific coaching achievements outlining any athlete/s and/ or teams medal places at major events or series, state, national and international competition. Please include athlete's names, age category, major carnivals and placings • List any sports conferences, coaching workshops or accredited courses that the nominee has attended listing the date, location and name. • Any relevant additional information
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence Dinner
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.

SPORT TEAM MANAGER OF THE YEAR

Award Name:	Sport Team Manager of the Year
Award Description:	The purpose of this award is to recognise and reward members who have held the position of Team Manager during the season and have demonstrated their ability in ensuring the successful management of their team and in particular the welfare of the athletes in their care.
Selection Criteria:	<ul style="list-style-type: none"> • Outline the specific events where the nominee has held the position of Team Manager • Outline the administration and organisation that the nominee was involved in for the events where they held the role of Team Manager • Outline what you consider to be the nominee's most outstanding achievement in the current season and why? • Any relevant additional information
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence Dinner
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	Clubs are to submit nominations to their respective Branch for a Branch recipient to be selected. Branch recipients will then progress to a State level as finalists for the selection of a State recipient.

PRESIDENTS CUP

Award Name:	Presidents Cup
Award Description:	The “Presidents Cup” be awarded on an annual basis to the Club which scores the highest points from the State Championship event/s
Selection Criteria:	<p>The point score will be done on a 1-12 ranking from each event with the winner to be calculated with the highest points from this ranking (i.e. 12 points for 1st place, 11 points for 2nd place etc. for each event)</p> <p>State Championship Events include</p> <ul style="list-style-type: none"> • Qld State Endurance Championships • Qld State Board Riding Championships • Qld State Surf Rescue Championships • Qld State Masters Championships • Qld State Senior Championships • Qld State Junior Championships • Qld State IRB Championships • Qld State Pool Rescue Championships
Award Sponsor:	SLSQ
Presentation of Award:	SLSQ Awards of Excellence Dinner
Date of Circulation:	February
Closing Date:	June
Judging Panel:	Surf Sports Meritorious Awards Selection Panel
Other Information:	NA

SERVICE AWARD SUMMARY

State and National Service awards recognise and reward individuals or groups for their outstanding achievements, initiatives or years of service from a state and national level.

Selection criteria for the specific award you are nominating for must be addressed and submitted with the nomination form. Each award is different, so check with the relevant award on the following pages for the relevant selection criteria.

The national service awards have no opening and closing date, as you can apply for these at any time of the year using the appropriate forms.

The state service awards must be submitted as outlined in the Recognition Circulars.



	Years of Service													
Award Name	3	5	10	15	20	25	30	35	40	45	50	60	70	75
SLSQ Awards														
Administration Service		X	X	X	X									
Frontline Leadership		5 or more years of service												
Patrol Captain		X	X	X	X	X	X	X	X					
Club Captain	X	X	X	X	X									
Chief Training Officer	X	X	X	X	X									
Current Trainers			X	X	X									
Current Assessors			X	X	X									
SLSA Awards														
Age Managers Service		X	X	X	X	X	X	X	X	X	X			
Coaching Service		X	X	X	X	X	X	X	X	X	X			
Assessing Service		X	X	X	X	X	X	X	X	X	X			
Officiating Service		X	X	X	X	X	X	X	X	X	X			
National Patrol Service		X	X	X	X	X	X	X	X	X	X			
National Long Service						X	X	X	X	X	X	X	X	X

Notes:

- X signifies award available
- Years of Service – the years of service that must have been completed to qualify for award
- The Frontline Leadership Awards may only be awarded once

FRONTLINE LEADERSHIP SERVICE AWARDS

Award Name:	Frontline Leadership Service Awards
Award Description:	This award recognises the efforts of those leaders who dedicate their time off (and on) the beach. The Frontline Leadership Awards provide an opportunity to Clubs/Branches to recognise those people who contribute through leadership and put in the time to help Clubs function effectively through service on a Club or Branch Committee.
Award Criteria:	<ul style="list-style-type: none"> • Club/Branch Executive Committee Members who are currently serving on this year's Executive Committee and have provided a cumulative total of five (5) or more years of Club/Branch committee service; • Club/Branch members who are currently serving this year on any other official Club/Branch Management Committee (or similar) as per the Club/Branch constitution and have provided a cumulative total of 10 years or more committee service; • Members serving in positions mentioned in the Lifesaving Service Awards are <i>ineligible</i> for this award; • Previous Frontline Leadership Award recipients are <i>ineligible</i> for re-nomination. This Award is issued once only; • Nominations are to be endorsed by proposer and seconder from the Club Executive and/or Club Administrator.
Award Sponsor:	SLSQ
Presentation of Award:	Specified by nominee's Club/Branch
Date of Circulation:	February
Closing Date:	May
Judging Panel:	SLSQ
Other Information:	Clubs/Branches are to submit applications to SLSQ for endorsement and approval.

ADMINISTRATION SERVICE AWARDS

Award Name:	Administration Service Awards
Award Description:	Administration Service Awards recognize the efforts of the paid Surf Life Saving Club/Branch administrators who contribute time and effort to the running of Club/Branch duties.
Award Criteria:	<ul style="list-style-type: none"> Nominees must be current Club/Branch fulltime or part-time administrators who have worked five (5) or more consecutive years of service based on 5 year terms e.g. 5, 10, 15, 20; Years of services will only be back-dated as far back as the year 1995.
Award Sponsor:	SLSQ
Presentation of Award:	Specified by nominee's Club/Branch
Date of Circulation:	February
Closing Date:	May
Judging Panel:	SLSQ
Other Information:	Clubs/Branches are to endorse submissions and send to SLSQ for endorsement and approval.

LIFESAVING SERVICE AWARDS

Award Name:	Lifesaving Service Awards
Award Description:	These awards recognize the efforts of our surf lifesavers on the beach. Clubs/Branches are to identify members who have achieved outstanding service.
Award Criteria:	<ul style="list-style-type: none"> • Patrol Captain - Current Patrol Captains with five (5) or more consecutive years of service at current Club. Based on 5 year terms e.g. 5, 10, 15, 20, 25, 30, 35, 40; • Club Captain - Current Club Captains with three (3) or more consecutive years of service at current Club. Based on the following terms 3, 5, 10, 15; • Chief Training Officers - Current Chief Training Officers with three (3) or more consecutive years of service at current Club. Based on the following terms 3, 5, 10, 15; • Current Trainers <ul style="list-style-type: none"> • with ten (10) years of service (BRONZE); • with fifteen (15) years of service (SILVER); • with twenty (20) years of service (GOLD); • Current Assessors <ul style="list-style-type: none"> • with ten (10) years of service (BRONZE); • with fifteen (15) years of service (SILVER); • with twenty (20) years of service (GOLD); • Patrol members who have performed over 100 beach patrol hours during the current season; • 100% Rostered Patrol Attendance – Patrol members who have never missed their rostered patrol or needed to utilise a substitute.
Award Sponsor:	SLSQ
Presentation of Award:	Specified by nominee's Club/Branch
Date of Circulation:	February
Closing Date:	May
Judging Panel:	SLSQ
Other Information:	<ul style="list-style-type: none"> • Clubs/Branches are to submit applications to SLSQ for approval. • Definition of a "patrol" shall include: Rostered Beach Patrol, Rostered Power craft Patrol, Rostered HRS Patrol, Rostered Radio Patrol or Radio Room Duty; • Water Safety Hours cannot be redeemed as part of the over 100 Beach Patrol Hours Award

National Service Awards

Member applying via portal

Using the SLSA Members Portal, members can directly apply for National Service awards via their personal portal account:

- Follow this link and sign in or create an account
- Click on the 'My Forms' tab
- In the 'Apply for' drop down link select the relevant award
- Click on 'Recognition' then 'SLSQ'
- Click on the 'Apply' button
- If you are not eligible for the award a red warning box will appear
- If you are eligible another screen will open and further information can be submitted by the member.
- Click on the 'Save & Close' button to come back later and work on an application OR
- Click on the 'Submit' button to lodge the form
- Notify your Club Administrator that you have submitted an award application via the Members Portal
- The Club Administrator must approve the award
- The form will be added to the State's list of award requests
- SLSQ Staff member will approve/ reject the award and allocate if applicable
- Certificate will be mailed to the Club
- Record will appear in members Surf Guard award history.

Club/ Branch applying via portal:

If a Club or Branch is applying for an award on behalf of one or multiple members, they can apply via the SLSA Paper Form following these steps:

- Follow this link and sign in or create an account
- Click on the 'Library' tab
- Click on the 'Governance, Policies, Forms, SOP's and more' drop down link
- Click on 'Forms' then 'SLSA'
- Find and download the relevant form (each is named as per the award title).
- Save the relevant form
- Enter all club member's details
- Once complete, send form to SLSQ Membership Development Officer

ALTERNATIVELY:

Follow the 'Member Applying Via Portal' process. You must complete the approval submission twice as the club / branch administrator will be acting as the member and the club/ branch

Once you have submitted an award nomination via the Member Portal, please notify SLSQ.

Note: SLSQ do not get automatic notifications when an award application is submitted via the Members Portal

NATIONAL LONG SERVICE AWARD

Award Name:	National Long Service Award
Award Description:	<p>These awards are designed to recognize those members for their sustained membership of Surf Life Saving. They include:</p> <ul style="list-style-type: none"> • SLSA 25 years Long Service; • SLSA 30 years Long Service; • SLSA 40 years Long Service; • SLSA 50 years Long Service; • SLSA 60 years Long Service; • SLSA 70 years Long Service; • SLSA 75 years Long Service;
Award Criteria:	<ul style="list-style-type: none"> • The Award may be issued after the respective years' membership of SLSA; • Years of membership shall commence from the date of joining an Affiliated Club or a Ladies Auxiliary or former junior surf lifesaving association(s) but not earlier than the age to become eligible to obtain SLSA's Surf Rescue Certificate, whichever shall be the later date. Where the years of membership are not continuous they shall be aggregated; • The details of the members qualifying for the award shall include their Bronze Medallion number or proof of date of joining an Affiliated Club, Ladies Auxiliary or former junior surf lifesaving association(s).
Award Prize:	SLSA Badge
Award Sponsor:	Funded by nominating Club
Presentation of Award:	Specific to Club
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSA
Other Information:	Apply using the My Forms tab in your SLSA Members Portal Account. Please be sure to have your club approval prior to application.

NATIONAL PATROL SERVICE AWARD

Award Name:	National Patrol Service Award
Award Description:	<p>SLSA has established these awards which are available to members of affiliated Clubs in recognition of their long service to lifesaving patrols. They include:</p> <ul style="list-style-type: none"> • SLSA 5 year National Patrol Service; • SLSA 10 year National Patrol Service; • SLSA 15 year National Patrol Service; • SLSA 20 year National Patrol Service; • SLSA 25 year National Patrol Service; • SLSA 30 year National Patrol Service; • SLSA 35 year National Patrol Service; • SLSA 40 year National Patrol Service; • SLSA 45 year National Patrol Service; • SLSA 50 year National Patrol Service.
Award Criteria:	<p>Essential Criteria - please supply evidence, where appropriate, via either a printout from Surfguard or equivalent:</p> <ul style="list-style-type: none"> • people eligible for these certificates will be members who hold one or more qualifications in the following award streams • patrolling lifesaver, emergency care or radio and who have actively assisted with patrol obligations • in the case of Award members, eligibility for the patrol service award shall commence from the date of obtaining the relevant certificate • the person must have personally completed a 100% patrol service relevant to their membership category for that season with a minimum of 16 hours being completed per season. <p>Note: Years of patrol service may be calculated from the Surf Rescue Certificate or the years of patrol as an active cadet.</p> <p>Definition of a patrol shall include:</p> <ul style="list-style-type: none"> • Rostered Beach Patrol • Rostered Powercraft Patrol i.e. Jet Boat, ORB, Jet Ski • Rostered Helicopter Rescue Service Patrol • Rostered Radio Patrol or Radio Room Duty <p>Note: You cannot redeem Water Safety Hours as part of the Patrol Service Award unless part of a rostered patrol under the direction of the Patrol Captain.</p> <p>A successfully completed patrol must have been undertaken in full accordance with the obligations and regulations of the organisation as well as the Club/Service concerned. The member must have successfully completed the prescribed annual proficiency test for the Club/Service.</p> <p>Absences from the Club/Service for approved leave of absence or other exemption from patrol duty shall not be credited to the acquiring of the Patrol Service Award. However, the credit of years of service can be recommenced when resuming full patrol duty and will then be added to the previous total of</p>

	<p>100% patrol years.</p> <p>If correctly documented and verified by the appropriate Officer of a member's club/s, then years of full patrol duty with one or more clubs can be accumulated to arrive at the total of years for the patrol service award.</p> <p>Note: Applications for this award are processed at a National Level.</p>
Award Prize:	Certificate and pin
Award Sponsor:	SLSA
Presentation of Award:	Specified by Club
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSA
Other Information:	Apply using the My Forms tab in your SLSA Members Portal Account. Please be sure to have your club approval prior to application.

OFFICIATING SERVICE CERTIFICATE

Award Name:	Officiating Service Certificate
Award Description:	<p>SLSA has established service certificates, which are available to members of affiliated Clubs in recognition of their long service as officials.</p> <ul style="list-style-type: none"> • SLSA 5 years of service; • SLSA 10 years of service; • SLSA 15 years of service; • SLSA 20 years of service; • SLSA 25 years of service; • SLSA 30 years of service; • SLSA 35 years of service; • SLSA 40 years of service; • SLSA 45 years of service; • SLSA 50 years of service.
Award Criteria:	<p>Persons eligible for these awards are:</p> <ul style="list-style-type: none"> • Members whose period of service begins from their initial recognition as the holder of a qualification in officiating; • Where the years of membership are not continuous they shall be aggregated; • Applicants must fulfill the active membership requirements for their respective Board of Lifesaving/Surf Sports and receive endorsement from this board.
Award Prize:	Certificate
Award Sponsor:	SLSQ
Presentation of Award:	Specified by nominating Club/Branch
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSQ
Other Information:	Apply using the My Forms tab in your SLSA Members Portal Account. Please be sure to have your club approval prior to application.

ASSESSING SERVICE CERTIFICATE

Award Name:	Assessing Service Certificate
Award Description:	<p>SLSA has established service certificates, which are available to members of affiliated Clubs in recognition of their long service as assessors:</p> <ul style="list-style-type: none"> • SLSA 5 years of service; • SLSA 10 years of service; • SLSA 15 years of service; • SLSA 20 years of service; • SLSA 25 years of service; • SLSA 30 years of service; • SLSA 35 years of service; • SLSA 40 years of service; • SLSA 45 years of service; • SLSA 50 years of service.
Award Criteria:	<p>Persons eligible for these awards are:</p> <ul style="list-style-type: none"> • Members whose period of service begins from their initial recognition as the holder of a qualification in assessing; • Where the years of membership are not continuous they shall be aggregated; • Applicants must fulfill the active membership requirements for their respective Board of Lifesaving/Surf Sports and receive endorsement from this board.
Award Prize:	Certificate
Award Sponsor:	SLSQ
Presentation of Award:	Specified by nominating Club/Branch
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSQ
Other Information:	Apply using the My Forms tab in your SLSA Members Portal Account. Please be sure to have your club approval prior to application.

COACHING SERVICE CERTIFICATE

Award Name:	Coaching Service Certificate
Award Description:	<p>SLSA has established service certificates, which are available to members of affiliated Clubs in recognition of their long service as coaches:</p> <ul style="list-style-type: none"> • SLSA 5 years of service; • SLSA 10 years of service; • SLSA 15 years of service; • SLSA 20 years of service; • SLSA 25 years of service; • SLSA 30 years of service; • SLSA 35 years of service; • SLSA 40 years of service; • SLSA 45 years of service; • SLSA 50 years of service.
Award Criteria:	<p>Persons eligible for these awards are:</p> <ul style="list-style-type: none"> • Members whose period of service begins from their initial recognition as the holder of a qualification in coaching; • Where the years of membership are not continuous they shall be aggregated; • Applicants must fulfill the active membership requirements for their respective Board of Lifesaving/Surf Sports and receive endorsement from this board.
Award Prize:	Certificate
Award Sponsor:	SLSQ
Presentation of Award:	Specified by nominating Club/Branch
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSQ
Other Information:	Apply using the My Forms tab in your SLSA Members Portal Account. Please be sure to have your club approval prior to application.

AGE MANAGERS SERVICE CERTIFICATE

Award Name:	Age Managers Service Certificate
Award Description:	<p>SLSA has established service certificates, which are available to members of affiliated Clubs in recognition of their long service as coaches:</p> <ul style="list-style-type: none"> • SLSA 5 years of service; • SLSA 10 years of service; • SLSA 15 years of service; • SLSA 20 years of service; • SLSA 25 years of service; • SLSA 30 years of service; • SLSA 35 years of service; • SLSA 40 years of service; • SLSA 45 years of service; • SLSA 50 years of service.
Award Criteria:	<p>Persons eligible for these awards are:</p> <ul style="list-style-type: none"> • Members whose period of service begins from their initial recognition as the holder of an Age Managers Accreditation; • Where the years of membership are not continuous they shall be aggregated; • Applicants must fulfill the active membership requirements for the Board of Development to endorse.
Award Prize:	Certificate
Award Sponsor:	SLSQ
Presentation of Award:	Specified by nominating Club/Branch
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSQ
Other Information:	Apply using the My Forms tab in your SLSA Members Portal Account. Please be sure to have your club approval prior to application.

NATIONAL AWARD SUMMARY

The National Award Summary outlines the various National Awards available in addition to the State Awards.

Selection criteria for the specific award you are nominating for must be addressed and submitted with the nomination form. Each award is different, so check with the relevant award on the following pages for the relevant selection criteria.



Please Note:

The Selection Criteria the State Surf Lifesaver and Volunteer of the Year is different to that of the National awards. Following the selection of the State Surf Lifesaver and Volunteer of the Year, each application will be re-written, in consultation with the nominee, to ensure it meets the National Criteria before submission as the Queensland Finalist.

SURF LIFESAVER OF THE YEAR

Award Name:	Surf Lifesaver of the Year
Award Description:	This award recognises and rewards members who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services. It is aimed at active surf lifesavers undertaking lifesaving duties and who can be presented as an identifiable ambassador for SLS.
Selection Criteria:	<ul style="list-style-type: none"> • Describe your contribution to surf lifesaving patrol duties. • Describe how you have demonstrated commitment to public safety. • Describe major achievements and positions, relevant to lifesaving, held at Club, Branch, State /Territory & National level. • Describe future lifesaving ambitions in the areas of Club, Branch, State/Territory, National and the community. • Describe current and possible future challenges in active surf lifesaving duties and how they could possibly be overcome. • Describe major achievements to surf lifesaving patrol duties for the two years prior to the current season. • Describe what it would mean personally to be Surf Lifesaver of the Year? • Any relevant additional information.
Award Sponsor:	DHL
Presentation of Award:	SLSA Awards of Excellence
Date of Circulation:	December
Closing Date:	August
Judging Panel:	Lifesaving Selection Panel
Other Information:	<p>An interview will be conducted with each national finalist, providing each with an opportunity to share their personal experience relating to SLS and the organisation but not limited to areas such as:</p> <ul style="list-style-type: none"> • patrolling duties • Club/Branch/State activities related to lifesaving services • rescue related activities • personal award development • community involvement in lifesaving related activities (e.g. surf education) • activities specific to the further enhancement and development of surf lifesaving services

VOLUNTEER OF THE YEAR

Award Name:	Volunteer of the Year
Award Description:	<p>This award will recognise an individual's contribution that has enhanced the development of SLS throughout the past year. The demonstrated achievements may be in a range of different areas of a club or surf lifesaving service organisation, or who has shown significant and outstanding achievements in one particular area.</p> <p>A nominee may be a volunteer in any area of SLS including but not limited to:</p> <ul style="list-style-type: none"> • active patrolling • administration • Branch/State/National activities • carnivals • club activities • coaching • junior activities • officiating • scrutineering • training/assessing
Selection Criteria:	<ul style="list-style-type: none"> • Describe your contribution to surf lifesaving, at any level in one or more areas of the organisation. • Describe how you have demonstrated commitment to surf lifesaving across the organisation. • Describe your major achievements and positions, held at Club, Branch, State/Territory & National level. • Describe your future ambitions in the areas of Club, Branch, State/Territory and/or National level and in the community. • Describe current and possible future challenges in surf lifesaving and how they could possibly be overcome. • Describe major achievements for surf lifesaving in the 2 years prior to the current season. • Describe what it would mean personally to be Volunteer of the Year? • Any relevant additional information.
Award Sponsor:	DHL
Presentation of Award:	SLSA Awards of Excellence
Date of Circulation:	December
Closing Date:	August
Judging Panel:	Lifesaving Selection Panel
Other Information:	<p>An interview will be conducted with each national finalist to share their personal experience relating to Surf Life Saving Australia and the organisation. All finalists will be provided with the opportunity to review each of the set questions 10 minutes prior to their interview. Additionally, finalists are required to prepare a 3 minute presentation at the end of the interview on a topic of their choice from the following (without any aides – includes notes, props, palm cards etc.):</p> <ul style="list-style-type: none"> • administration

- government/community support
 - leadership skills
 - planning your club's future
 - recruitment
 - sponsorship
- volunteer management

SLSA HONOURS

Award Name:	SLSA Honours (Life Membership)
Award Description:	To be considered for Life Membership of SLSA, members must have rendered distinguished voluntary service to SLSA that is both sustained and a conspicuous contribution. The distinguished nature of this service is a key feature and needs to evidence both sustained service and conspicuous contribution to SLSA by identifying the nominee's contribution towards the development of surf life saving in Australia.
Award Criteria:	<p>A SLSA Life Member:</p> <ul style="list-style-type: none"> • Will have maintained a sustained level of conspicuous service at a level that brings distinction to that service. • Will have made an individual contribution that can be classified as unique, and which can be attributed to that person as opposed to being a member of a wider group of members. • Will have given distinguished service to SLSA over a period spanning at least 20 years. • The unique and distinguished nature of the service can be at different levels of SLSA provided that the nomination evidences exemplary and distinguished service that can be seen as a unique contribution to the advancement of Surf Life Saving in Australia. • An emphasis on primacy of service at state/ national level is a key interpretive criterion, with the significance of service at branch and club levels being taken into consideration when it can be demonstrated that the distinguished nature such service is found in the innovative and leading best practice provided to assist in the development of SLSA.
Award Prize:	<ul style="list-style-type: none"> • Certificate; • Name Badge and; • Pin
Award Sponsor:	SLSA
Presentation of Award:	<ul style="list-style-type: none"> • SLSA Awards of Excellence; • Australian SLS Championships; • SLSA Life Members Dinner.
Date of Circulation:	Ongoing
Closing Date:	Refer to SLSA Circular
Judging Panel:	<ol style="list-style-type: none"> 1. The appropriately authorised SLSA Panel will review nominations for SLSA Honours 2. The Panel will provide a recommendation based on the information presented to the SLSA Board 3. Any member awarded a SLSA Honour will be recorded in the minutes of the relevant Board meeting 4. Formal acknowledgement of recipients of SLSA Honours will be announced by the President
Other Information:	SLSA form 51 is to be completed and forwarded to SLSQ for endorsement.

SIGNIFICANT SERVICE AWARD

Award Name:	Significant Service Award (President's Medal)
Award Description:	Surf Life Saving Australia's (SLSA) President's Medal is awarded to members or club/group who have rendered significant and outstanding service. The significant nature of service is a key feature. It requires clear evidence of the impact of the service beyond longevity.
Award Criteria:	<p>A recipient of the Significant Service Award (President's Medal) must:</p> <ul style="list-style-type: none"> • Have made a significant contribution to the advancement of Surf Life Saving in Australia. • Be an exemplary model of commitment and good practice • Have evidenced this level of service demonstrates a contribution to a model of best practice for SLSA
Award Prize:	<ul style="list-style-type: none"> • Certificate • Medal
Award Sponsor:	SLSA
Presentation of Award:	<ul style="list-style-type: none"> • SLSA Awards of Excellence; • Australian SLS Championships; • SLSA Life Members Dinner.
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	<ol style="list-style-type: none"> 1. The appropriately authorised SLSA Committee will review nominations for SLSA President 2. The Committee will provide a recommendation based on the information presented to the SLSA President and Board 3. Any individual or club/group awarded a SLSA President's Award will be recorded in the minutes of the relevant Board meeting 4. Formal acknowledgement of recipients of SLSA President's Medal will be announced by the President 5. Unsuccessful Nominations for SLSA President Medal may be re-nominated for consideration after two years
Other Information:	SLSA form is to be completed and forwarded to SLSQ for endorsement.

RESCUE OF THE MONTH

Award Name:	Rescue of the Month
Eligibility:	<ul style="list-style-type: none"> • Rescues, First Aids (or other lifesaving actions) conducted during or outside of patrol hours, year round, on or off the beach. • All nominees are to be current members of SLSA, employees of Australian Lifeguard Service or a support operation service. • All Club nominations are to be received by the Branch/Region/State or Territory on or before the applicable closing date. • No late correspondence will be entered into. Late nominations <u>will not be eligible</u> for the State/Territory/National Rescue of the Month, but can be recognised by the Branch or State/Territory independently or nominated to the SLSA Meritorious Awards program if appropriate. • Branches/Regions may make only one (1) nomination to State centre per period, as per schedule. • States/Territory may make only one (1) nomination to SLSA per period, as per schedule • All nominations are to be received on the official 'SLSA Rescue of the Month Nomination Form'. This can be downloaded from the member portal or obtained by contacting the SLSA or your State/Territory Office • States/Territory reserves the right to nominate any outstanding rescue/incident in addition to any Branch/Region nomination, inside the designated time period. • SLSA and the States/Territory reserve the right to promote details of rescues and the nominated rescuer(s) internally and externally in promotion of SLS services/clubs/members and the Rescue of the Month program. • Nomination for the 'award' serves as agreement to the conditions as stated above.
Award Description	<p>Skills and Resources Application</p> <ul style="list-style-type: none"> • Were the skills used correctly and appropriately as per SOP's? • Did the rescue / incident require advanced technical skills? • Was the equipment chosen best for the conditions and skill level of the personnel? • Was there optimal use of skills within the available personnel? <p>Procedures Followed</p> <ul style="list-style-type: none"> • Were standard operating procedures followed? • Was the safety of the rescuers involved appropriately assessed? • Was there appropriate leadership, chain of command, good scene management, paperwork completed, follow-ups etc.? • Was the equipment utilised appropriately? <p>Environmental Conditions</p> <ul style="list-style-type: none"> • Was the incident around rocks, cliffs, or other precarious situations? • What was the size of the surf, temperature, time, visibility, weather, and other environmental conditions at land or sea?

	<p>Potential outcome</p> <ul style="list-style-type: none"> • Would the outcome have been the same if the rescuers hadn't intervened? <p>Media Capture/communication</p> <ul style="list-style-type: none"> • Were opportunities maximised in terms of media exposure? If yes, please attach article or give a brief overview of media exposure.
Award Prize:	Certificate or Medallion
Award Sponsor:	SLSA
Presentation of Award:	<ul style="list-style-type: none"> • SLSA Awards of Excellence; • SLS Australian Championships.
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSA Meritorious Awards Committee
Other Information:	SLSA form 26 is to be completed and forwarded to SLSQ.

MERITORIOUS AWARD

Award Name:	Meritorious Award
Award Description:	<p>Meritorious Awards are awarded to affiliated clubs and/or their members and/or the public for outstanding deeds of bravery performed during lifesaving operations of SLSA (during and outside of designated patrol hours).</p> <p>Individual Award:</p> <ul style="list-style-type: none"> • Silver Medallion - Very high level of risk to rescuer combined with optimal application of skills and supporting systems. Outcome for patient/s without rescue attempt = Definite fatality. • Bronze Medallion - High level of risk to rescuer combined with very good application of skills and supporting systems. Outcome for patient/s without rescue attempt = High chance of a fatality. • Certificate of Merit - Moderate level of risk to rescuer combined with good application of skills and supporting systems. Outcome for patient/s without rescue attempt = Serious injury/possibility of a fatality. <p>Group or Club Award:</p> <ul style="list-style-type: none"> • Certificate of Merit with Silver Medallion inset; • Certificate of Merit with Bronze Medallion inset; • Certificate of Merit. <ul style="list-style-type: none"> • Commendation Commendations recognise outstanding team work, rescue skills, rescue management, individual displays of initiative and resourcefulness and well conducted rescue activities (e.g. first aid, resuscitation, IRB rescues, board and tube rescues etc.) by members of SLSA. This recognition award includes rescues or application of lifesaving skills by club members in exceptional circumstances on or off the beach, e.g. resuscitation of a person struck by lightning. <p>This award is presented to lifesavers involved in exceptional rescues. After consideration, a Commendation may be awarded to an individual or group, club or service.</p> <p>Note: Rescues can occur at any time - on and off duty and at any location.</p>
Award Prize:	Certificate or Medallion
Award Sponsor:	SLSA
Presentation of Award:	<ul style="list-style-type: none"> • SLSA Awards of Excellence; • SLS Australian Championships.
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSA Meritorious Awards Committee
Other Information:	SLSA form 26 is to be completed and forwarded to SLSQ.

NATIONAL MEDAL

Award Name:	National Medal
Award Description:	The National Medal was established by the Commonwealth Government of Australia in 1975 as one of the original elements of the distinctive Australian system of honours and awards. The medal recognises long service in organisations that protect life and property at some risk to their members. The National Medal is available to Surf Life Saving Australia volunteers and employees who have eligible and proficient service with a minimum of 30 hours each year for a minimum period of 15 years.
Award Criteria:	<p>This award recognises the long service (minimum 15 years) of members /employees of SLSA as:</p> <ul style="list-style-type: none"> • Rescue helicopter pilots; or • Rescue helicopter aircrew; or • Jet/Offshore rescue boat skippers; or • Jet/Offshore rescue boat drivers; or • Jet/Offshore rescue boat crew; or • Operational members of emergency response groups; or • 'Patrol members'
Award Prize:	Medallion
Award Sponsor:	SLSA
Presentation of Award:	Specified by nomination Club
Date of Circulation:	Ongoing
Closing Date:	Ongoing – March & August
Judging Panel:	SLSA
Other Information:	SLSA form 12 is to be completed and forwarded to SLSQ.

THE ORDER OF SURF LIFE SAVING

Award Name:	The Order of Surf Life Saving
Award Description:	<p>An award in the Order of Surf Life Saving is available to individuals or corporations in recognition of their contributions as benefactors. An award in the Order of Surf Life Saving is to be in the following four categories dependent on the size of the financial donation or bequest:</p> <ul style="list-style-type: none"> • companion in the Order of Surf Life Saving Greater than \$1M • fellow in the Order of Surf Life Saving from \$500k to \$1M • member in the Order of Surf Life Saving from \$100K to \$499K • associate Member in the Order of Surf Life Saving from \$25K to \$99K.
Award Prize:	Certificate
Award Sponsor:	SLSA
Presentation of Award:	SLSA Awards of Excellence Dinner
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSA

CERTIFICATE OF APPRECIATION

Award Name:	Certificate of Appreciation
Award Description:	This certificate recognizes outstanding service or support that is beyond that which is to be expected of a member, non-member, company or group.
Award Criteria:	<ul style="list-style-type: none"> • Nature of the subject; • Benefit to SLSA; • Other pertinent details; • Supporting evidence.
Award Prize:	Certificate (a maximum of six certificates can be awarded at one time).
Award Sponsor:	SLSA
Presentation of Award:	Specified by nominating Club.
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSA Board
Other Information:	Nomination for the award will be submitted by SLSQ to the SLSA Board of Directors for endorsement.

SLSA HALL OF FAME

Award Name:	SLSA Hall of Fame
Award Description:	The SLSA Hall of Fame is an integral part of recognising the achievements and efforts of members in the SLS movement. The Hall of Fame permanently displays, commemorates and recognises members and teams who have achieved outstanding accomplishments and exceptional contributions to the development of SLS in Australia.
Award Criteria:	<ul style="list-style-type: none"> • displayed exceptional service to surf lifesaving in the specific category • achieved outstanding individual or team accomplishments which sets the individual or team apart from other surf lifesavers or teams • displayed sustained excellence over a long period of time to the category for which they are nominated • endorsement by the respective Branch and/or State centre <p>Each award is allocated under the following categories:</p> <ol style="list-style-type: none"> 1. Surf Lifesaving 2. Surf Lifesaving – Administration 3. Surf Lifesaving – Sport
Award Prize:	<ul style="list-style-type: none"> • Certificate; • Trophy; • Inducted into the SLSA Hall of Fame.
Award Sponsor:	SLSA
Presentation of Award:	<ul style="list-style-type: none"> • Surf Life Saving Australian Championships • SLSA Awards of Excellence
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSA Hall of Fame Committee
Other Information:	More information is available in the SLSA Award and Recognition Framework. SLSA form 38 is to be completed and forwarded to SLSQ.

NATIONAL INNOVATION AWARD

Award Name:	National Innovation Award
Award Description:	The award is given to a person(s) or group(s) in recognition of any development of initiatives that in the opinion of the Australian Council will improve any facet of Surf Life Saving in Australia.
Award Criteria:	<ul style="list-style-type: none"> • A maximum of six awards can be awarded in any one calendar year; • Members of SLSA may submit nominations which clearly set out all information of the nominee(s) being nominated.
Award Prize:	Medallion
Award Sponsor:	SLSA
Presentation of Award:	SLSA Awards of Excellence
Date of Circulation:	Ongoing
Closing Date:	Ongoing
Judging Panel:	SLSA Board
Other Information:	SLSA form 45 to be completed and forwarded to SLSQ.

INTERNATIONAL LIFE SAVING CITATION

Award Name:	International Life Saving Citation
Award Description:	<p>According to International Life Saving (ILS) the minimum criteria for the ILS Citation are:</p> <ul style="list-style-type: none"> • any person who has contributed to the furtherance of lifesaving and the goals of ILS in a manner of enduring, global importance • as a member nation, SLSA has the responsibility of nominating and issuing ILS citations to its individual members. In order to ensure that the members who deserve these awards are being appropriately recognized, SLSA has developed the following criteria and nomination timeline.
Award Criteria:	<p>The particular SLSA awards shall be automatically nominated for ILS citations:</p> <ul style="list-style-type: none"> • The recipient of a meritorious award and/or commendation for bravery; • National recipients of Surf Lifesaver, Volunteer and Lifeguard of the Year; • SLSA Life Members; • Individual recipients of an SLSA Innovation Award. <p>In addition to these automatic nominations the following individuals should also be eligible:</p> <ul style="list-style-type: none"> • members who have contributed to significant international projects and/or events or to national projects with international significance, should also be nominated for ILS citations • this could include the capacity building programs with developing nations, educational tours, the conduct of sporting events etc. Sponsors, Donors and Politicians that have made a significant contribution to the growth and sustainability of SLSA.
Award Prize:	Certificate
Award Sponsor:	SLSA
Presentation of Award:	As specified by State
Date of Circulation:	On going
Closing Date:	Ongoing
Judging Panel:	SLSA honours Committee/SLSA Board /ILS Board
Other Information:	<ul style="list-style-type: none"> • Nominations are submitted under the criteria listed above; • SLSA Honours Committee meets to review nominations; • Honours Committee recommendations are ratified by the SLSA Board and all nominees are submitted to ILS for the issue of the awards; • SLSA will notify all ILS Citation recipients of their award • ILS Citations will be sent to states to be presented at an occasion appropriate to the level of the award.

EXTERNAL COMMUNITY AWARDS

Don't forget to recognize your members within the local community. Below is a list of some external recognition sources, there are plenty more so keep your eyes open for recognition opportunities.

Award	For more information:
QLD Young Volunteer Awards	www.communities.qld.gov.au/communityservices/volunteering
Pride of Australia Medal	www.prideofaustralia.com.au
Australian Bravery Decorations	www.itsanhonour.gov.au/honours/awards/medals/bravery.cfm
Suncorp Young Queensland of the Year	www.suncorp.com.au/corporate/community/partnerships/queenslander-of-the-year
Australian of the Year Senior Australian of the Year Young Australian of the Year	www.australianoftheyear.org.au
Australia's Local Hero Award	www.citizenship.gov.au/events/local_hero_award/
Order of Australia	www.itsanhonour.gov.au/honours/awards/medals/medal_order_australia.cfm
Queensland Greats Award	www.qld.gov.au/about/events-awards-honours/awards/qld-greats-awards/
International Women's Day Awards – Gold Coast	www.womenatworkinternational.com/files/Info_Kit_Selection_Criteria_for_Awards%202010.pdf
Disability Action Week Awards	www.communities.qld.gov.au/disability/community-involvement/disability-action-week/disability-action-week-awards
QLD Child Protection Awards	childprotectionweek.org.au/awards
Australian Safer Communities Awards	www.em.gov.au/News/Awards/Pages/AustralianSaferCommunitiesAwards.aspx
Lions Youth of the Year Quest	www.lionsclubs.org.au/activities/youth/yoty/
National Youth Awards	www.youthweek.com/nya
Queensland Youth Alliance Awards	www.qya.org.au/awardsdetail.html

FREQUENTLY ASKED QUESTIONS

Who is eligible for awards?

The award selection criterion stipulates who is eligible to nominate for awards. Some awards are open to non surf life saving members.

How is the age category of the nominee calculated for the award?

The age category is calculated as at 30 September of that Season.

Who can submit a nomination?

Nominations can be written by anyone, but need to be endorsed at both club and branch level. Nominations will not be accepted at SLSQ without both club and branch endorsement.

Do I need club and branch endorsement?

Yes every nomination must have club and branch endorsement, to ensure the progression of the best candidate from every level. This will ensure that the state winner is selected from the best in each branch.

How do I nominate?

A completed nomination form must accompany every award application. This should be typed out on a computer. Club and branch endorsement must be completed for awards to be accepted.

What do winners receive?

Each award may have a different reward for the recipient.

Are nominations confidential?

Information contained within the nomination will be viewed by the award judging panel to determine the appropriate recipient. This information may also be used for media promoting the accomplishments of award nominees and winners. This information will not be shared with members external to these parties. All contact details of the nominee and the nominator will be kept confidential.

Can I provide supporting information (such as DVD's, certificates, media articles etc)?

Supporting documentation is welcome with the award applications. The more information the meritorious awards committee can see, the better their judging can be.

Do I have to apply online?

No, however all applications must be typed, not handwritten. You may send the applications in via post or email. These will need to be received by the due date to be eligible for selection.

How is the nomination assessed?

Nominations will be assessed by the relevant Meritorious Awards panel (Refer to the section in this manual 'Selection of Award Recipients'). Panel members are called for and endorsed by the SLSQ Board of Directors. The panel utilises the award specific selection criteria to determine the award winners.

When will the award winners be announced?

Awards may be announced at different times or at different events throughout the year. Please refer to the relevant page in this manual for specific details on each award.

Where do I get more information on the awards?

Information can be found in the awards nomination circular. This circular will also be available on the Surf Life Saving Queensland website www.lifesaving.com.au > Members Hub > Circulars.



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lifesaving.com.au